STATE OF DELAWARE
BUILDING INSPECTION FORM ☐ New ☐ Renovation ☐ Demolition

CERTIFICATE OF OCCUPANCY DATE_____ **DEMOLITION DATE** _____

1) DEPARTMENT NAME _____ DEPT. CODE: _____
2) NAME OF BUILDING _____
3) ADDRESS _____
4) BUILDING NUMBER _____
5) TELEPHONE _____
6a) TAX PARCEL # _____ 6b) GPS CODE _____
7) OCCUPANCY CODE _____

1) Dormitories
2) Apartments
3) Home for Elderly
4) Group Care Homes
5) Office Building
6) Armories/Readiness Centers
7) Residences, Single Family
8) Residences, Multiple
9) Utility Buildings
10) Governmental Buildings
11) Hospital
12) Convalescent Hospital
13) Elementary School
14) Middle (Junior High)
15) High School

Other Occupancy not listed (Please describe) _____

7a) DATE OF CONSTRUCTION _____
8) CONSTRUCTION CLASS CODE _____

A) Fireproof Structural Steel Frame
B) Reinforced Concrete Frame
C) Masonry Bearing Walls
D) Wood or Steel Framed Exterior Walls
S) Metal Frame Walls
P) Pole Frame

9) COST TO COMPLETE $_____ (NEW CONSTRUCTION)
10) COST OF RENOVATIONS $ _____ (RENOVATIONS)
11) AVERAGE FLOOR AREA (square feet) _____
11a) TOTAL SQUARE FOOTAGE (not including basement) _____
12) SHAPE: _____ 1) Square _____ 2) Slightly Irregular
13) NUMBER OF STORIES (above ground) _____
14) AVERAGE STORY HEIGHT (Default Is 12-14 Ft.) _____
15) UNDERGROUND STORAGE TANKS (UST): _____ 1) Yes _____ 2) No NUMBER OF TANKS _____
16) QUALITY OF CONSTRUCTION _____

1) Excellent
2) Good
3) Average
4) Low Cost

17) EXTERIOR WALL _____

1) Metal Skin OR Sandwich Panels
2) Brick
3) Concrete Block
4)Tile Masonry
5) Metal and Glass Panels
6) Stone
7) Stucco
8) Formed Concrete
9) Other _____

18) HEATING, COOLING & VENTILATION _____

1) Electric/Baseboard
2) Electric Wall Heaters
3) Forced Air Furnace
4) Hot water Baseboard/Radiant
5) Package A.C.
6) Hot & Chilled Water (Zoned)
7) Heat Pump System
8) Other_____

19) ELEVATORS (qty) _____
20) SPRINKLERS (yes or no) _____
21) BASEMENT (yes or no)_____ _____ 1)Unfinished ____2) Finished Sq Ft _____
22) SECURITY SYSTEM IN PLACE _____ 1) None _____ 2) Full _____ 3) Partial

LAND IMPROVEMENTS

Paving Asphalt (Sq. Ft. area) _____
Paving Concrete (Sq. ft. area) _____
Lighting (Sq. ft. area served) _____
Synthetic Surfaces (Sq. ft. and purpose) _____
Swimming Pool (sq. ft.) _____
Grandstand Bleachers (seat capacity) _____
Tennis Courts (sq. ft.) _____
Playground (sq ft.) _____
Athletic Fields (sq ft.) _____